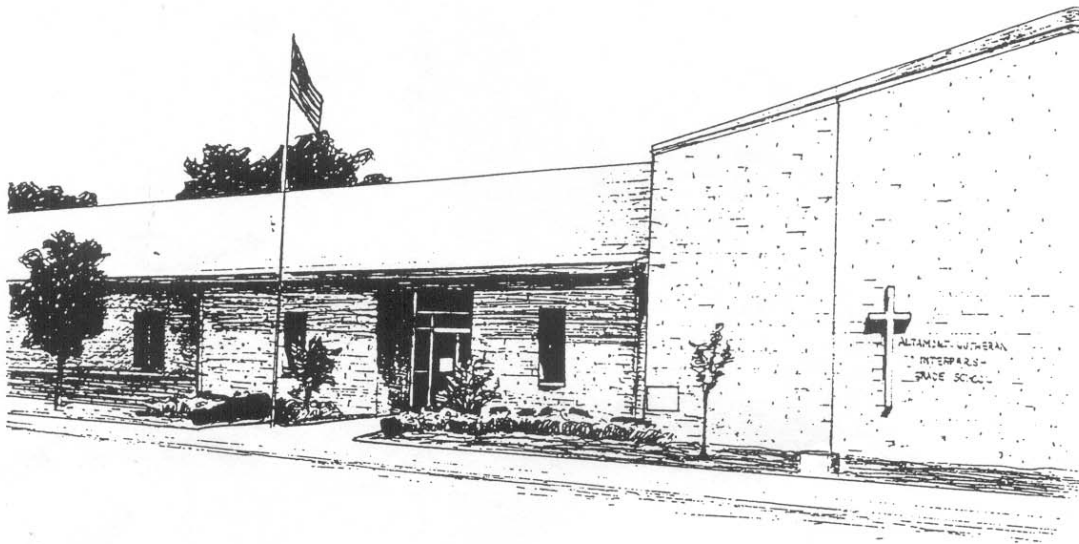


Altamont Lutheran Interparish School

7 South Edwards, Altamont, IL 62411

Ph. 618-483-6428 Fax 618-483-6296

www.altamontlis.com



**I can do all things through
Him who strengthens me.
Phil. 4:13**

**Parent
Handbook
2011-2012**

Dear Parents,

We are excited about this new school year! This year's theme is "I can do all things through Him who strengthens me." Phil. 4:13 The Lord will provide the strength to accomplish His will. It is the goal of ALIS to "do everything the best" according to our God-given talents. We pray that with God's help we will continue to grow and improve. As our world continues to change we know God does not change and He is always with us. This gives us peace that surpasses all understanding.

During the summer, we have been busy preparing for the new school year. The new items for this school year are: TeacherEase, new roof, 40 new desks, new computer tables, some door frames painted, new religion curriculum 1st – 4th with the English Standard Version Bible and new landscaping. Thank you to the Board of Directors, volunteers and PTL for their support in making all the improvements possible. We give thanks to God for all these blessings!

The accompanying handbook and PTL handbook (to be distributed later) have been prepared to acquaint you with Altamont Lutheran Interparish School and our philosophy of Christian education. Through this means we also hope to acquaint you with the details of our program so that you may understand the aims, policies, practices, and regulations of the school. Please read the handbook carefully so that you will understand the policies and philosophy of A.L.I.S. Please look at the website for more information www.altamontlis.com

Altamont Lutheran Interparish School is maintained by the congregations of Immanuel, St. Paul (Blue Point), Zion and Bethlehem, (all of Altamont, Illinois). It is important that each of us give of our first fruits to their church. We must continue to teach from generation to generation the importance of Christian education for our children. We must also teach our children to give their time, talents and treasures. This is done by example and verbally telling your children whether they are 5, 10, 30, or 50 years old. We must tell our children to love the Lord with all their heart!

At Altamont Lutheran Interparish School we have the privilege of studying God's word daily and growing in our faith. Each teacher integrates God's word as they teach their subjects. Each parent, student, teacher, and staff member knows God is with us. God loves each one of us and sent His Son, Jesus Christ, to die for our sins. With the Lord's help we will reflect Christ's love to everyone by smiles, actions and words! At ALIS it takes a team of parents, students, teachers, staff, and Board of Directors working together to make a successful year for each student. Communication is the vital link that helps make the team a success.

Our mission at ALIS is "Through the love of Jesus Christ and the power of the Holy Spirit, we will equip God's children to serve as responsible Christians."

In HIS service,

Gail Traub
ALIS Principal

TABLE OF CONTENTS

CREDO.....	4
MISSION.....	4
PHILOSOPHY	4
OBJECTIVES.....	5
ENROLLMENT POLICY.....	5
PHYSICAL, VISION AND DENTAL EXAMS.....	6
AGE REQUIREMENTS	7
NEW ENROLLMENTS.....	7
LIBRARY LOST BOOK POLICY	7
NON-DISCRIMINATION POLICY.....	7
ARRIVAL AND DISMISSAL PROCEDURES	7
ATTENDANCE/ABSENCES/PARTICIPATION.....	7
SCHOOL CALENDAR	8
STUDENT DRESS.....	8
CLOSED CAMPUS	8
COMMUNICABLE DISEASE POLICY – STUDENTS	9
HEAD LICE POLICY	10
ADMINISTERING MEDICINE.....	10
ASBESTOS	11
ATHLETICS	11
STUDENT ACCIDENT INSURANCE.....	12
HOMEWORK	12
RESPONSIBLE STUDENTS	12
5 th -8 th GRADE HALL PASSES	13
TELEPHONE.....	13
BICYCLES/SKATE BOARDS/ROLLER BLADES.....	13
VISITORS	13
CHAPEL SERVICES.....	13
AUXILIARY ORGANIZATION.....	13
PUPIL PROGRESS REPORTS	14
SCHOOL LUNCH PROGRAM.....	14
TECHNOLOGY USE POLICY	14
DRINK POLICY	15
HONOR ROLL	15
ALIS GRADING SCALE	15
ACADEMIC AWARDS.....	16
LEARNING RESOURCE ASSISTANCE.....	16
NUISANCE ITEMS.....	16
CONDUCT CODE.....	16
BULLYING.....	19
SEXUAL HARRASSMENT.....	19
GRIEVANCE POLICY.....	20
SCHOOL BUS MISCONDUCT POINT SYSTEM – ALTAMONT SCHOOLS	21
SCHOOL FEES.....	23
TUITION.....	23
ALIS CALENDAR 2011-2012	24

CREDO

We believe that it is impossible to separate the sacred from the secular. We are convinced that it is educationally sound to provide religious instruction on a daily basis and on Sunday mornings. To keep religion out of a child's daily process of education is to question the relative importance of such training. We believe that Christian education is an adventure with God and therefore it should be given on a full time basis.

MISSION

Through the love of Jesus Christ and the power of the Holy Spirit, we will equip God's children to serve as responsible Christians.

PHILOSOPHY

The mission of the Christian Church is to proclaim the Gospel of Jesus Christ to all nations so that, by God's grace, they receive the gift of eternal life in heaven. The Church then nurtures individuals in the same Christian faith and life so that they grow and mature as good and faithful members of their families, churches, and community.

To carry out this mission, the Lutheran Church-Missouri Synod congregations of Altamont, Illinois (Bethlehem, Immanuel, St. Paul-Blue Point, and Zion) have incorporated their education programs into the Altamont Lutheran Interparish School (ALIS).

At ALIS Christian education is provided from kindergarten through grade eight. This education includes developmentally appropriate, child-centered instruction in the Christian faith and in all subjects ordinarily taught in an elementary school. It is the aim of ALIS to provide a lively, Christian environment in which each student may grow spiritually, intellectually, physically, and emotionally. In this atmosphere the teachers are able to nurture the knowledge, skills, and attitudes which the students need in order to live and work as good members of society and the Church.

The faculty and staff of ALIS are convinced that children are precious gifts from God, and in accord with God's Word, they strive:

- To cooperate with parents to bring up the students in the training and instruction of the Lord (Ephesians 6:4);
- To encourage students to take seriously all the things Jesus taught (Matthew 28:20); and
- To instruct students in such a way that, like Jesus Himself, they grow and mature in wisdom and stature, and in favor with God and men (Luke 2:52).

Christian values, attitudes, and behaviors in all programs and courses of instruction foster student growth and maturity. Policies, teaching methods and resources, and discipline procedures are developed, evaluated, and used in the light of the model of God's love and according to the standards of fairness, prudence, and truthfulness, as well as moderation, clarity, and consistency.

All instruction and programs are intended to conform to the Word of God, the Confessions of the Evangelical Lutheran church, and the constitutions and/or by-laws, and resolutions of our member congregations. ALIS is administered by the principal under the general direction of the ALIS Board of Directors.

ALIS is supported, maintained, and operated as a part of each member congregation's programs and ministries. Through ALIS, the member congregations seek to fulfill their mission to the children with whom they have contact-whether in the classrooms, on the playground, or elsewhere. Each supporting congregation's mission is further implemented as Christian education is provided for children of the community whose parents may belong to non-member churches or no church at all. All connected with ALIS recognize that only by the blessing of the Holy Spirit will it fulfill its mission and the church's mission for its students.

OBJECTIVES

In order to carry out God's commands, Altamont Lutheran Interparish School is guided by the following objectives:

That each student may:

- Receive daily instruction in God's Word, bringing him/her closer to Jesus, our Savior and King, and helping each child grow in his/her unique Christian service.
- Develop loving relationships with peers and teachers alike, cultivating a God-pleasing character with respect for all people.
- Be prepared for Christian citizenship on earth and in heaven.
- Be provided a challenging academic curriculum taught from a Christian point of view.
- Be equipped to be an asset to his/her family.
- Develop a strong desire for learning and to use his/her time in a God-pleasing manner.
- Grow in his/her appreciation for the beauty of God's creation and in the ability to express him/her artistically.

In order to meet these objectives a complete curriculum of Religion, Language Arts, Mathematics, Social Studies, Science, Physical Education, and Fine Arts is taught at ALIS. Computer instruction is given and used with Accelerated Reading and Math. This curriculum is based on the requirements of the State of Illinois and the Lutheran Church – Missouri Synod.

The Christian faith forms the basis on which all instruction is based. The truths of the Bible are taught not only during the religion period, but these truths permeate ALL teaching. Religion is not only a course added to the secular course of studies. Rather, all studies are presented in the light of God's Word, and all subjects become meaningful to the child of God as ways of developing talents for greater service to a loving God who redeemed them from sin.

Therefore, when you decide to send your child to ALIS, you make a God-pleasing choice. The pastors, teachers, and all others on the staff dedicate themselves and are eager to lead your child to God, making them ready for citizenship in heaven while preparing them for Christian citizenship here on earth.

ENROLLMENT POLICY

Altamont Lutheran Interparish School is maintained by the congregations of Immanuel, St. Paul (Blue Point), Zion, and Bethlehem, all of Altamont, Illinois, primarily for their members' children. However, it also desires to serve the community through acceptance of other children as space allows.

Children will be admitted to ALIS in the following order:

A. Children of members of Immanuel, St. Paul, Zion, and Bethlehem

If classroom space allows:

B. Those who have no church membership.

- C. Those of sister LC-MS congregations.
- D. Those of other Lutheran bodies.
- E. Those of other denominations.

Siblings of accepted students will not be excluded from enrollment due to class size.

ALIS is an extension of the member congregations and therefore the following are true in all cases:

1. All students enrolled at ALIS will receive training in the doctrinal teachings of the Lutheran Church – Missouri Synod.
2. The students will conduct themselves as Christian youth, so that under the instruction, training, and admonition of the faculty, they will be a positive influence on the spiritual welfare of fellow students.
3. The parents will encourage and support the Christian instruction given their child by providing their child with the opportunity to attend Church and Sunday School regularly, have family devotions and Bible study, and allow their child to express their faith to them and others.
4. The student will comply with all rules and regulations of the school, so as to insure operation of the school in an efficient and orderly manner.
5. The student will be willing to participate in all school activities and programs to the best of their ability.

ALIS is not equipped to serve all students. The ALIS Board of Directors reserves the right to review any student's admission it deems necessary. The acceptance or refusal of such student shall be determined after such a review. The ALIS Board of Directors reserves the right to refuse any child due to physical or mental problems or past disciplinary misconduct that may endanger students or hinder the educational process of the school. Parental, step-parent, or legal guardian's past or current history may also warrant such a review. After such review, the ALIS Board of Directors will issue denial or acceptance.

Through cooperation with Altamont Public School Unit #10, we provide bus transportation, special education, gifted, band, and remedial education to children who are residents of the district.

PHYSICAL, VISION AND DENTAL EXAMS

All students entering kindergarten, sixth grade, and transfers from out of state must have a physical exam by September 1. All students entering grades Kindergarten, 2nd and 6th must have a dental exam. A lead assessment is also required for kindergarten students when they first enter school. All students entering kindergarten and students transferring into an Illinois school from out of state are required to have a vision exam from an optometrist/ophthalmologist. All shot records must be brought up to date yearly for all students. ALIS health policies are governed by the laws of the State of Illinois and are administered by the Effingham County Health Department.

Immunizations must also be up to date. The usual boosters needed include DPT, Polio, and MMR for kindergartners. A lead assessment is also required for Kindergarten students when they first enter school. Requirements include: HIB for preschoolers; and Hepatitis B vaccine (series of three shots) for preschoolers and 5th – 8th graders. If you are unsure which immunizations your child needs, please call the Health Dept. (217-342-9237) to check. Immunization clinics are conducted at the Health Dept. every Wednesday from 9 a.m. to 6 p.m. No appointments are necessary.

AGE REQUIREMENTS

Students enrolling in kindergarten must attain the age of five by September 1st of the present school year.

NEW ENROLLMENTS

New enrolled students who have been home-schooled will be required to take a placement test. Students that transfer from another school must send records.

LIBRARY LOST BOOK POLICY

All students are to return library books at the end of the year. Any student with a library book missing will need to pay to replace the book. Students' report cards will be held until books are paid for or returned.

NON-DISCRIMINATION POLICY

ALIS believes that educational opportunities and programs should be open to boys and girls on an equal basis, and that employment opportunities be available to men and women equally. ALIS admits students of any race, color, national, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national, and ethnic origin in administration of its educational policies, admission policies, and athletic and other school administered programs.

ARRIVAL AND DISMISSAL PROCEDURES

For safety reasons, we require parents to drop off and pick up students only on the east side of Edwards Street in front of the school.

Students are not to arrive before 7:30 a.m. Students who arrive before 8 a.m. must go to the cafeteria. Students may only enter or leave school by using the west doors.

The dismissal policy is as follows: The first dismissal bell, at approximately 3:10 p.m., will be for bus students and after-school care. The bus riders and after-school students proceed to the entry-way and wait until dismissed by the teacher on duty. No traffic may use Edwards Street as the buses are loading.

The second bell at 3:15 p.m. will dismiss car riders and walkers. There will be a three car loading zone (blue pole, Rocket, and yellow pole) in front of the school. If the student is not at the door the car will be asked to pull forward to make room for other cars. We request all cars to pick up students on the east side of Edwards Street. Parents who are picking up their children should wait for the buses to leave before pulling up in front of school.

Parents and the community are asked to be "safety conscious" during the after school rush.

ATTENDANCE/ABSENCES/PARTICIPATION

If your child will not be in attendance, call the school office before 8:10 am or send a note to the office with a sibling or friend stating who is absent, the reason, and a parent signature. If there is no confirmation of a child's absence by 8:10 a.m. an attempt will be made by the school to contact the child's parents and confirm the absence.

Children will be counted tardy for any absence of less than 1 hour during the school day. An absence of 1-3 hours will be counted as half day absent. An absence of more than 3 hours

will be counted as absent for the entire day. Perfect attendance means no tardies or absences for half or whole day. All students need to sign in/out at the school office when leaving early or arriving late during the school day.

It is the responsibility of the student, especially in grades 4-8, to find out what work was required during the absence. It is then the **student's responsibility** to see that it is completed within the time allotted. Generally two school days are given to complete work from absent days.

Good school work depends to an extent on punctual and regular attendance. Any child who regularly misses school or otherwise has poor attendance (10-15 absences) will be referred to the Regional Superintendent of School's Attendance Officer.

It is necessary that your child participate in all areas of the curriculum. Therefore if an illness or injury does not allow your child to participate in physical education or other school activities a parental excuse is acceptable for up to three days, after the third day a doctor's excuse is needed.

SCHOOL CALENDAR

The ALIS calendar closely follows the Altamont Unit #10 calendar with a few exceptions. In cases of inclement weather ALIS joins with Unit #10 in dismissing early or canceling school. Any announcements for school closings or early dismissals due to weather will be made over the Effingham radio stations 95.7 FM and 97.9 FM.

All sport's events are automatically canceled whenever school closes or dismisses for weather reasons. Please look at the web site www.altamontlis.com.

STUDENT DRESS

Students attending ALIS are expected to observe acceptable standards of cleanliness, to dress modestly, and to avoid extremes.

Dress should reflect pride in ourselves as God's children. Both boys and girls are expected to use good Christian judgment in their dress. If the teacher and/or principal feel that a student's clothing, hair, or physical appearance is unhealthy, distracting to others, or is causing disruptions to the educational process, the principal will have the student wear a P.E. uniform or other clothing that is appropriate and will contact the parents so that the situation can be corrected.

The following are not to be worn in school:

1. Clothing with questionable pictures, language, and/or advertising. This includes non-Christian musical groups, controlled substances (beer, tobacco, drugs, etc...), and things of a sexual nature.
2. Sleeveless tops.
3. Short shorts and short skirts. Skin tight apparel.
4. Bare midriffs and exposing tops.
5. Unsafe footwear. (Only tennis shoes for PE and recess)
6. Clothes that have been deliberately cut, torn, or reveal skin.
7. Girls – For safety reasons, only earrings with posts are permitted. No dangling earrings or large hoop earrings, pierced body jewelry are permitted. Boys – No earrings or pierced body jewelry are permitted.

CLOSED CAMPUS

ALIS is a closed campus and no child is to leave the campus without permission from a teacher. No child will be released during school hours without parental consent. If the child is to be picked up by someone other than a parent, the parents are to notify the teacher prior to the pick up. If a child will be picked up during the day, the parents should send a note in the morning

so that the teacher can help the student make up class work that will be missed and assign homework.

COMMUNICABLE DISEASE POLICY – STUDENTS

The Board of Directors recognizes that the student with a communicable disease is entitled to all rights, privileges and services provided by the law and the school's policies. The school shall balance those student rights with the school's obligation to protect the health of all ALIS students and staff.

The board directs the administration to observe all rules of the Illinois Department of Public Health regarding communicable disease. The principal shall report to the local health authority, where appropriate, known or suspected cases of a communicable disease involving a student. The collection and maintenance of the student's medical information shall be done in a manner to ensure the strictest confidentiality and in accordance with federal and state laws regarding

There is hereby created a Communicable Disease Review Team for the purpose of evaluating students with communicable diseases. The Review Team shall consist of the principal and the school nurse. Whenever a student with a known or suspected case of a communicable disease is reported to the Review Team it shall determine on a case-by-case basis whether the student shall be permitted to attend school in a regular classroom setting or participate in school activities. Whenever possible, consultation shall first be with the student's physician and local health authorities.

The determination shall be made by balancing the seriousness of the disease involved, the risk of transmission of the disease, and by evaluating the potential dangers by regular classroom attendance to the student affected with the disease.

If the student with the communicable disease is not permitted to attend school in the regular classroom or participate in school activities with other students due to a determination by the Review Team that they pose a high risk of transmission of a communicable disease to other students and staff or because attendance would present an unacceptable level of danger to the affected student, every reasonable effort shall be made to provide the student with an adequate alternative education.

Temporary removal of the student from the classroom may be appropriate when:

- a. The student lacks control of bodily secretions.
- b. The student environment proves dangerous to the affected student's health or well being.
- c. The student has open sores that cannot be covered.
- d. The student has demonstrated behavior (e.g. biting) which could result in direct inoculation of potentially infected body fluids into the bloodstream of others.

When a student displaying any of the above described behaviors is reported, the Review Team shall determine whether temporary removal from the classroom is appropriate. The seriousness of the disease and the risk of its transmission shall be considered when making this determination. Whenever the risk of other persons contacting the disease from the student with the disease, can be reduced to the level of risk which otherwise exists without the presence of the student, lesser restriction shall be imposed. The student's age, ability to understand and follow instructions, and ability to control body movements and fluids shall be considered in making the determination.

A student excluded or restricted because of risk to his or her own health may have restrictions altered by the Review Team as conditions warrant. The removal of a student with a communicable disease from normal school attendance shall be reviewed by the Review Team at least once every month to determine whether the condition precipitating the removal has

changed. Whenever possible, consultation shall be had with the student's personal physician and local health authorities.

When a student returns to school after an absence due to a communicable disease, the school administration may require that the student present a certificate from a physician licensed in the State of Illinois stating the student is free from disease or otherwise qualifies for re-admission to school under the rules of the Illinois Department of Health, which regulate periods of incubation, communicability, quarantine, and reporting.

If the parent(s) or guardian(s) disagree with the student's alternative educational placement or program, they shall be offered the opportunity to appeal to the Board of Directors within ten (10) days of their notification of the decision of the Communicable Disease Review Team.

The principal or the principal's designee shall be responsible for communicable disease policies and procedures to school district personnel, parents, and students.

HEAD LICE POLICY

ALIS follows a nit free policy for students before they are allowed to return to school. A student must have a note from the Effingham County Health Department showing that they are nit free. For information on proper treatment visit; www.idph.state.il.us.

ADMINISTERING MEDICINE

The Board of Directors recognizes that the administration of medication to students during the school day may be necessary. It further recognizes that there are certain state and federal laws that govern the administration of medication to students in certain circumstances. Therefore these guidelines have been adopted.

Medication required by a student shall generally not be administered at school by a school employee. This policy includes even common and widely used preparations such as aspirin.

However, students recovering from temporary illness or student on permanent medication who require medication during the school day may bring medication to school following these guidelines:

1. A written statement from the student's physician indicating the necessity for the medication and proper dosage, frequency, time and duration it shall be required.
2. A written request, permission and liability release from the parent to administer the medication shall be required. A form is available from school.
3. Medication shall be brought to school in appropriately labeled containers. The name of the student and the names and phone numbers of the physician and the pharmacy shall be indicated on the containers.
4. All permission for long-term medication shall be renewed at least annually. Changes in medication shall have written authorization from the licensed prescriber.

If a student requires a continued program of medication and it can be demonstrated that the student is of responsible age, arrangements may be made for the self-administration of the medicine. This procedure shall be allowed after the following conditions have been met:

1. A written release of liability from the parent/guardian.
2. Written permission from the principal or his designee.
3. Written permission from the doctor.

Students will be allowed to carry and self administer asthma medication if the proper medication authorization form is filled out by the parent and physician and filed with the school. A student asthma action plan shall also be completed.

All other medications shall be left with the teacher or school secretary during the school day. These medications shall be stored in an appropriate locked storage area.

In all cases, the school retains the discretion to reject a request for administering medicine.

No school personnel shall administer to any student, nor shall any student possess or consume any prescription or non-prescription medication until a completed and signed School Medication Authorization Form has been filed. This form shall be completed by the student's parents and physician and shall be on file at school prior to dispensation of any medication dispensed to student.

A record shall be kept of medication dispensed to students, specifying the time of dispensation, dosage, supervising person, and side effects apparent after medication was administered.

The school nurse suggests that when you receive a prescription or medication from the doctor you would ask him to give you a time-table that will allow you to administer the medication at home during non-school hours.

ASBESTOS

The following public notice is being released for compliance with the regulation of the Federal AHERA guidelines for the management of asbestos containing materials. This notice is to inform building occupants of the potential hazard and locations of asbestos containing materials. It has been determined by the Illinois Department of Public Health and the United States Environmental Protection Agency that asbestos is a potential health hazard, and precautions should be taken to avoid disturbing any asbestos containing materials. The Inspection Report and Management Plan are in a file for review at the ALIS School Office.

Materials containing asbestos have been found in the floor tile of the building and in insulation in the furnace room. Any evidence of disturbance or change in condition will be documented in the Management Plan as required by law.

Cleaning and maintenance personnel who have been trained to recognize the danger of asbestos are taking special precautions during their work to properly guard against disturbance of asbestos containing materials. All asbestos containing material is inspected and evaluated periodically and additional measures will be taken when needed to protect the health of building occupants.

ATHLETICS

ALIS offers an athletic program for the 5th through 8th graders. Information and rules of the program are available in the ALIS Athletic Handbook.

1. Students must be in attendance at least 4 of the 8 class periods the day of an athletic contest to participate.
2. Students must maintain at least a "D+" cumulative average in each reported subject to be eligible to participate in athletic contests. Students must receive a "Pass" in pass/fail classes.
3. Student's eligibility will be averaged on a weekly basis for the coming week starting the second week of the quarter. Eligibility will be figured on the last day of attendance each week.
4. Students who become ineligible for more than 3 weeks shall become ineligible for the season..
5. Eligibility is for one week (7 days) beginning on Friday.
6. Students who have become ineligible are not permitted to practice with the team.
7. Students must be in good standing with the Code of Conduct (10 points in a week, you will be ineligible for a week **from the day of the incident.**)

8. Students serving a detention or an in-school or out of school suspension are not eligible to participate in any athletic programs until the day after the detention or suspension is served.
9. No students are allowed to participate in the ALIS Athletic Programs without a current health physical.

STUDENT ACCIDENT INSURANCE

All students at ALIS are automatically covered by accident insurance during school hours and events. This blanket policy is included in the cost of registration. Information regarding coverage is available at the school office. Filing a claim is done through the school office.

HOMEWORK

All students at ALIS will have assignments and will have “homework.” This is not only necessary for accomplishing our immediate goals, but also a helpful habit for future education, which has become more demanding. The amount of homework a pupil has is often determined on how well the student uses the class time given for assignments and the ability and study habits of each child. Parents can best help their child by not doing student’s assignments for them. The best thing you can do for your child is provide encouragement, the necessary time and a quiet place for him to do his homework. In no case should a student spend more than one or two hours a night on homework. If your child is bringing home an excessive amount of homework we request that you contact the teachers and discuss ways to improve the situation.

HOMEWORK POLICY 5th – 8th (Adopted 10-18-10 Bd. of Dir.)

- Students will sign sheet and fill out noon detention slip. They will take it to the teacher on duty when the bell rings.
- Homework that is turned in late on the due date will be worth 90%
- A day late will be 80%
- After one day a 0 will be given, but homework still has to be completed. Students with incomplete homework will report to a teacher during lunch and complete homework not done.
- A student will serve a noon detention for each incomplete assignment
- At the 6th incomplete assignment an after school detention will be served.
- This detention will be served on the day of the incomplete from 3:15-4:00, unless other arrangements are made by the staff. This will make them ineligible for sports on that day.
- After 6 incompletes the pattern continues. 7 and 8 earns noon detention and 9 will be after school.
- After 15 homework assignments not completed on time the student will receive 10 points, and 5 points will be given for every 3rd incomplete following.
- Incomplete assignments and unprepared status starts over at 2nd semester.

RESPONSIBLE STUDENTS

Each quarter the students that have their homework done and come to class prepared will be recognized for being Responsible Students. They will be rewarded. Students that are responsible for the entire year will receive a certificate.

Students in 5th-8th grade will sign a sheet in each classroom if they do not have their homework done or are unprepared. The student must fill in the date, their name, the subject, what was incomplete or how they were unprepared.

5th -8th GRADE HALL PASSES

Each 5th through 8th grader will receive two hall passes that maybe used daily. Students will ask the teacher to leave the room and carry the hall pass with them. Upon returning to the classroom he will turn in the pass that was used. Students may only use their own pass or a teacher pass. You must have a pass to be in the hallway during class time. (Unless sick) Passes may also be used to make phone calls with permission. Each morning you will receive your two passes back in the homeroom. If you lose a pass, it will not be replaced until the next quarter.

TELEPHONE

Students may use the telephone **for emergency use only**. Students are to have permission from their home room teacher before using the telephone. Students should use the phone in their classroom.

After school arrangements (visiting friends, alternate ways home, sports activities, etc.) should be made **prior** to coming to school in the morning.

If an emergency arises and you must get in contact with your child during school time, please call the school and we will either deliver the message or call the child from the classroom to the telephone if necessary. Remember that all interruptions cause the teaching-learning process to stop.

BICYCLES/SKATE BOARDS/ROLLER BLADES

Bicycles brought to school are to be parked in the bicycle rack on the playground during school hours (suggest they be locked). Skate boards and roller blades are to be kept in the classroom or locker. No use of these items is allowed during school hours. These items may not be used in the school at any time.

VISITORS

In order to insure the safety of the children in our school the following procedures are to be followed:

1. All visitors and parents must check in at the office when entering school. The teacher will be contacted by phone if necessary.
2. For the first two weeks of the school year parents may accompany their children to the classroom if necessary.
3. If you need to speak with a teacher at the end of the day please wait at the office until all students are dismissed.

CHAPEL SERVICES

Worship services are conducted every Wednesday at 8:20 a.m. If Wednesday is a holiday another day of the week will be used. The services are led by one of the member congregation's pastors or their designee. The offerings are designated for mission projects. Guests are welcome and encouraged to come and worship with us.

AUXILIARY ORGANIZATION

The ALIS Parent Teacher League (PTL) conducts its meetings during the school year. All parents who have children attending ALIS are members of the PTL. The PTL is responsible for room mothers, the five holiday parties, printing the PTL handbook, and sponsoring of projects to enhance the educational process at ALIS.

PUPIL PROGRESS REPORTS

Progress reports are issued after each nine-week period and mid-terms for all students. TeacherEase will be available for parents to see the student's progress. Special parent-teacher conferences are held at the end of the first quarter. Time and dates are published prior to this event.

If at any time you wish to meet with a teacher for a discussion of your child's progress please call the teacher for an appointment.

Official student records and transcripts will not be transferred to another school until all fees are paid in full. (10-2008)

SCHOOL LUNCH PROGRAM

Altamont Lutheran Interparish School participates in the National School Lunch Program and in the State Free Lunch Program.

Under these programs, a school lunch including milk is available to all students. The cost of the meal is set by the Board of Directors each year. Lunches are to be purchased 10 or 20 at a time. When your child has only three paid lunches left, a notice will be sent home requesting that you purchase more lunches.

Each August ALIS announces its policy for free or reduced price meals for children of low income households. Children from families whose income are at or below the levels shown on the application are eligible for free or reduced-price meals under the National and State lunch programs. Applications are made available at the time of registration and throughout the school year to all school families. Application may be made at any time. The free and reduced-price meals go into effect when approved and are not retroactive.

We ask that if your child brings their lunch that they keep it in the refrigerator provided for this purpose. Parents who send a lunch are encouraged to provide a nutritious meal. Especially be careful about providing too much sugar, i.e. soda, candy, etc. We also ask that if your child forgets their lunch or comes from an appointment at lunch time that you do not send them into the lunch room with a lunch purchased from a fast-food eating establishment.

ALIS also has a milk break program. All students who wish to purchase milk at a break are requested to purchase a milk ticket for 20 milks. This ticket is good for purchasing milk at the designated breaks and at lunch. The cost of milk is established yearly at the beginning of school.

TECHNOLOGY USE POLICY

PREAMBLE; the use of computers during ALIS's school day is an integral part of a student's education. However, the use of computers is also a privilege, not a right, and inappropriate use will result in a cancellation of those privileges, and or, other disciplinary action. Students will be held responsible for their actions while using technology for ALIS.

INAPPROPRIATE COMPUTER USE INCLUDES

1. Interfering with the work of another student or a teacher. Any invasion of the privacy of another person is a violation of the school Technology Use Policy. Students may not intentionally access the messages, files, or work of another student or teacher, nor alter any of these in any way without teacher approval.
2. Using technology to harm another person. Any use of technology which hurts or harms another person, whether they be other students, teachers, staff, or parents, in a manner that is contrary to God's Word will not be tolerated.
3. Using technology to steal, thereby, violating the 7th commandment. It is illegal to violate copyright laws. Copying of program files (as opposed to personal word-

- processing files or other student work) is prohibited except with the approval of the homeroom teacher and their personal supervision.
4. Changing the configuration of any computer. This includes any unauthorized changing of passwords, or other configurations without the teacher's approval.
 5. Improper use of passwords. This includes using someone's password or giving someone else a student, teacher, or staff member's password.
 6. Any attempt by a student to use the technology at ALIS for their own financial or commercial gain.
 7. Breaking any of the following guidelines concerning Internet use:
 - a. No personal information of any kind about another person (students, teachers, parents, etc.) may be transmitted. This includes home telephone numbers and addresses as well as any information regarding any student at any given time.
 - b. No student may use any Internet feature or e-mail without the **direct personal supervision** of the classroom teacher. Direct personal supervision means that the teacher (or other qualified individual) is present in the classroom and is actively monitoring the work of the student.
 - c. No text, image, movie, or sound that contains obscene material or language that offends or degrades others will be allowed. Students are expected to maintain a Christ-like demeanor at all times.
 8. Procedure for dealing with violations of the school Technology Use Policy include:
 - a. Withholding privileges
 - b. Points given as stated in conduct code
 - c. In-school discipline
 - d. Out-of-school suspension or expulsion

Computer technology is a gift from God to His people. Like any other gift, it is up to us to use the gift wisely to glorify God and advance His Kingdom. Altamont Lutheran Interparish School acknowledges the blessings the Lord has bestowed on His church through technology, and we are committed to empowering our students to use this gift in a way that is in keeping with our Christian faith. We pray that God will bless our efforts to enhance our students' educational experience through technology.

Parents will be called in for any improper social networking, bullying or misconduct with technology.

DRINK POLICY

Due to the expense involved for the family, the daily mess, and the potential for hassling students who forget, grades 1-8 will not be allowed to bring soda or other drinks for break time. No scheduling of students for snacks shall be done. Drinks may be provided for scheduled room parties and for one of the following: birthdays, half birthdays, or baptismal birthdays.

HONOR ROLL

The ALIS Honor Roll will be given each quarter for the 5th-8th grades. The two honor rolls given are High Honors (4.00-3.65 grade point average – G.P.A.) and Honors (3.00 – 3.64 G.P.A.). The following grade points will be used: A=4.0, A- = 3.7, B+ = 3.3, B= 3.0, B- = 2.7, C+ = 2.3, C=2.0, C- = 1.7, D+ = 1.3 D= 0.7 & F= 0. The seven subjects used in figuring honors are Math, Science, Reading, English, Spelling, Social Studies, and Religion & Memory.

ALIS GRADING SCALE

The following grading scale will be used at ALIS: A=100-96, A- =95-93, B+ = 92-90, B=89-87, B- = 86-84, C+ = 83-81, C= 80-78, C- = 77-75, D+ = 74-72, D- = 68-66, F = 65-0.

ACADEMIC AWARDS

At the end of the school year academic, attendance and other awards will be given out at the ALIS Graduation (8th) and Achievement Awards Ceremony (K-7).

LEARNING RESOURCE ASSISTANCE

Students are responsible for earning passing grades at Altamont Lutheran Interparish School. Children are to use the abilities the Lord has given them. Should excessive low grades occur, students will be recommended for academic assistance. Academic assistance may include but is not limited to: the possible identification as a student in need of special services, special assistance through a teacher, attendance at summer school, teacher's aide, or private tutoring at family's expense.

NUISANCE ITEMS

Nuisance items are items that disrupt the educational process (i.e. electronic games, gum sports cards, toys, magazines, cell phones, etc.)

1. If an item becomes a nuisance the teacher will keep it for the day. At the end of the day it will be returned to the child to be taken home.
2. If the item returns to school a second time it will be placed in the principal's office and must be picked up by a parent. All items not picked up by the end of the year will be discarded.
3. If a nuisance item returns for the third time it will be discarded.
4. Cell phones must be shut off during the school hours.

CONDUCT CODE

The goal of parents, teachers, pastors, congregations, school, and society is to help each of us to grow to mature, useful, God-pleasing lives, Paul writes in Romans 15:4, "You also are full of kindness, fully equipped with every kind of knowledge, and able to correct one another." We also read in Hebrews 12:5-11 we have a whole treatise on discipline: "My son do not make light of the Lord's discipline, and do not lose heart when He rebukes you, because the Lord disciplines those He loves, and He punishes everyone He accepts as a son. Endure hardship as discipline. God is treating you as sons. For what son is not disciplined by his father? If you are not disciplined (and everyone undergoes discipline), then you are illegitimate children and not true sons. Moreover, we have all had human fathers who discipline us and we respected them for it. How much more should we submit to the Father our spirits and live! Our fathers disciplined us for a little while as they thought best; but God disciplines us for our good, that we may share in His holiness. No discipline seems pleasant at the time but painful. Later on, however, it produces a harvest of righteousness and peace for those who have been trained by it."

Christian discipline is for all of us as we encourage each other to a mature faith and righteous living. Within the framework of this community then, the goal shall be to establish an atmosphere of Christian respect. Respect for teachers, pastors, students, adults, and property.

While more specific rules will be given in individual classrooms, the following general rules will apply:

1. Adults are to be addressed by their title of respect.
2. Learning can best take place in an atmosphere of order and respect. The amount of noise permissible in a classroom depends on the activity taking place and the discretion of the teacher.
3. Students are to show respect for each other. When talking playing or working with other students, respect will be shown by attitude and speech. As God directs all Christians, students and adults bear the responsibility of their actions.

4. Running and shouting in the hall is completely out of order since it will provide a disruption for others and produce a safety problem.

The Altamont Lutheran Interparish School Board of Directors, in cooperation with the teaching staff, has adopted the following Conduct Code for students attending this school.

The purpose of the Conduct Code is to develop an understanding between students, parents, and teachers concerning proper behavior and to regulate the disciplinary actions taken by the teacher. All relationships with children are to be carried out in the spirit of Christian love, understanding, and helpfulness. It is the intent of the Conduct Code to dwell on positive behavior and convey appreciation for that to students through regular classroom reinforcement.

I. CONDUCT CODE REGULATIONS:

- A. The Administration of ALIS agrees with the concept of progressive discipline and to the extent circumstances warrant it, the administration and faculty will impose discipline in a progressive manner using the point system described below. The point system is designed to communicate to students and parents what is expected of students and to assure the consistent application of punishment for certain acts of misconduct. While the point system may be used to assure consistent application of discipline, each act of misconduct giving rise to a cause for disciplinary action shall be judged on its own merit, and the administration reserves the right to impose more severe disciplinary sanctions than called for by the point system in situations where there is a major or particularly serious infraction or when a series of repeated infractions warrant a more serious disciplinary action. Further, the administration reserves the right to impose less severe disciplinary sanctions than called for as the situation warrants. **Since it is impossible to anticipate all specific instances of misconduct, the administration reserves the right to impose a punishment for specific situations not addressed in the misconduct point system.**

5 Points: Some examples are:

- Disruption or inappropriate behavior or language
- Inappropriate writing
- Projectiles
- Abuse of hall pass
- Chewing gum/eating candy
- Repeated incomplete work
- Possession of nuisance items
- Failure to return any conduct or academic slip

10 Points: Some examples are:

- Cheating
- Lying
- Being removed from class for inappropriate behavior
- Threatening others
- Defiance

15 Points: Some examples are:

- Disrespect to faculty, staff, or students
- Refusing assigned discipline
- Using disruptive devices (laser lights, etc.)
- Minor fighting (no apparent physical injury)
- Stealing

20 Points: Some examples are:

- Pornography & obscenity

Defiance
Forgery (parent's signature, school documents, etc.)

30 Points: Some examples are:

Major fighting (apparent physical injury, any strike to the face)
Harassment (oral, physical, or sexual)
Willful damage to building or student's possessions

50 Points: Some examples are:

Alcohol, use or possession of
Tobacco products & paraphernalia and/or use of
Bomb threats
Possession and/or use of illegal drugs or drug paraphernalia
False alarms
Weapons
Any actions that warrant the police entering the building

PENALTIES

Points

Discipline

- | | |
|---------|--|
| 5 | Verbal warning to student by teacher. A note must be sent home to parents or their signature that details the reason for discipline.* |
| 10 & 15 | Parents are notified to explain the problem explain the problem.* |
| 20 & 25 | Detention. Detentions will be served after school for 30 minutes. The child must be picked up at the classroom by a parent and a conference between the student, parent, and teacher must take place. A copy of the student's discipline flow chart will be given to the parents.* |
| 30 & 35 | Suspension. The students will serve this suspension in school on the next school day (isolated with assignments to be completed). Following the in-school suspension, the parents must meet with the home room teacher, teacher(s) involved and the principal/assistant principal to discuss problems and possible solutions.* |
| 40 & 45 | Suspension. This suspension (2 days) will be served in school the next 2 school days. Assignments must be turned in. Also, the students and parents must meet with their pastor for a counseling session, the length of which shall be determined by the pastor. For students who do not belong to one of ALIS's four congregations, a pastor will be assigned to provide the counseling.* |
| 50 | Suspension/Expulsion. Upon this suspension, the Board of Directors will meet within 10 school days to determine further action. Extreme behavior problems may lead to dismissal. No longer eligible for extra curricular activities. The child will be suspended until the Board of Directors meet.* |
| 51 | *A note will be sent home for the parent's signature detailing the reason for discipline, points, and year to date total points. |

II. Additional Conduct Code Regulations

- a. This program lasts for entire school year and discipline points are cumulative for that school year.
- b. This conduct code applies to students during normal school hours, as well as at ALIS sponsored activities, including track, girls' basketball, and band
- c. The misbehavior must be seen, heard, or verified by an adult.
- d. The teacher shall maintain a discipline flow chart with accurate data recorded for each instance of disciplinary misbehavior.
- e. Students will not be eligible for any extra curricular activities (i.e., athletic contests, practices, cheerleading) until the day after the detention or suspension is served.
- f. Should the parents refuse to meet with the appropriate parties, at any level of the discipline procedure, the student will serve an out of school suspension until the conference takes place. The Administrator will contact the parents to discuss the suspension.

III. REPORT OF MERIT (GREEN)

- a. Students will periodically be recognized for their positive attitudes and work habits.
- b. It is unnecessary to return the report of merit to school.

IV. ACADEMIC REPORT (ORANGE)

- a. An Academic Report is used to report a problem in the student's academic process such as unfinished homework, ineligibility, and unsatisfactory work.
- b. Academic Reports are to be signed by the parent and returned to the teacher. When a child fails to return a signed Academic Report the next school day the parents will be contacted and 5 discipline points will be given.
- c. Credit will be given for work completed on time. Unfinished homework must be completed.

BULLYING

ALIS 's goals is to provide a friendly, caring and safe environment. Bullying of any kind is not acceptable. If an incident occurs the students should promptly and effectively report it to a staff member or school administration. Bullying is inflicting physical or psychological harm to another person repeated. It may include but is not limited to tormenting, excluding, pushing, name-calling, teasing, spreading rumors or kicking.

SEXUAL HARRASSMENT

Sexual harassment of students is prohibited. Sexual harassment is defined as follows:

1. An employees sexual advances, request for sexual favors, or other verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex, that denies or limits the provision of educational aid, benefits, services, or treatment, or that makes such conduct a condition of a student's academic status.
2. Unwelcome sexual advance, request of sexual favors, and other verbal or physical conduct of a sexual nature by anyone, including students, imposed on the basis of sex, that has the purpose or effect of
 - a. Substantially interfering with a student's educational environment

- b. Creating an intimidating, hostile, or offensive education environment
- c. Depriving a student of educational aid, benefits, services, or treatment, or
- d. Making submission to or rejection of such unwelcome conduct the basis for academic decisions affecting a students.

Sexual harassment may be student to student. It can cover a range of behavior, including sexual insults and name-calling, off-color jokes, intimidation by words or actions, offensive touching such as tickling, pinching, patting or grabbing. An important point to remember is that sexual harassment is defined by the target. What may be hostile, humiliating, or sexually offensive to one student may not be perceived that way by another student. Therefore, when a student target complains about being sexually harassed, it should not be within the scope of school staff member to decide whether or not the situation being described constitutes sexual harassment.

Students who believe they are victims of sexual harassment are encouraged to discuss the matter with the Principal, or Assistant Principal. An allegation that one student was sexually harassed by another student shall be referred to the Building Principal or Assistant Principal for appropriate action.

GRIEVANCE POLICY

Grievances will be addressed in a fair and Christian manner in an attempt to gain reconciliation, as we are taught from the Bible...

“If your brother sins against you, go and show him his fault, just between the two of you. If he listens to you, you have won your brother over.” (Matthew 18:15 NIV)

Any person who has a grievance against another must be encouraged to work the problem out with the other person according to Matthew 18:15. Under no circumstances may personal accusations or criticisms be brought up on the floor of a School Board meeting or to a School Board member, unless the Grievance Policy steps are followed. The goal is to obtain a God-pleasing solution.

The Grievance Policy steps to be taken are outlined below.

1. The person with the grievance will discuss in private with the offender the perceived offense. If the parties are reconciled, no further action is necessary.
2. If the first step is unsuccessful, the offended party will ask the principal to mediate with the two or more parties present.
3. If the second step is unsuccessful, the situation will be mediated by the principal and pastor.
4. If the third step is unsuccessful, the Personnel Committee of the Board of Directors will then be asked to mediate.
5. If the fourth step is unsuccessful, the situation will be mediated by the Board of Directors, with all parties present. Upon notification by the offended party, The School Board Chairman will plan an Executive Session at the next regularly scheduled School Board meeting. This session will include all parties involved in the grievance. The presence of a pastor may be requested by either party. The Board of Directors is the final authority in all grievances.

SCHOOL BUS MISCONDUCT POINT SYSTEM – ALTAMONT SCHOOLS

School bus rider, while in transit, is under the jurisdiction of the school bus driver and any other adult designated by the Unit #10 Board of Education to supervise the students riding the bus. The bus driver must devote one hundred percent of his/her attention to driving the school bus and therefore should not be distracted by the improper conduct of students riding the bus.

The bus misconduct point system was approved by administrators and bus drivers as a program designed to insure that students conform to the transportation and school rules and policies. The following misconduct system applies to students in Preschool through Grade 12. Points serve as a notice of some type of misconduct and/or the violation of a school rule. The three main components of the misconduct point system are as follows:

3. Points are issued upon violations of transportation rules.
4. Points accumulate throughout the school year and start over with each new school year.
5. Accumulation of points WILL result in time off the bus or removal from bus for remainder of school year.

A copy of each misconduct notice will be mailed to the parent/guardian of the student.

Bus - Discipline Points

10 POINTS

- Obscene language/gestures toward student.
- Possession of tobacco product.

20-30 POINTS

- Consumption of candy, food, drinks
- Defiance (disrespect)
- Excessive noise
- Extremities out windows
- Fighting, spitting harassment toward other riders
- Misconduct under substitute driver
- Refused to stay seated
- Vandalism (plus restitution)

10-60 POINTS

- Throwing projectiles
- Possession or use of matches or lighters

30 POINTS

- Deliberate boarding unassigned bus
- Use of tobacco

30-60 POINTS

- Possession and/or use of dangerous objects
- Harassment, threats, intimidation of driver, bus aide or staff members

40 POINTS

- Obscene language/gestures toward driver/staff member (physical or verbal)

60 POINTS

- Alcohol and drugs (See Policy IL. 7.190)
- Assault of bus driver/bus aide/staff member
- Explosive device
- Possession and/or use of guns and knives

<u>Accumulated point</u>	<u>Discipline/consequence</u>
20	Off bus 1-3 days
30	Off bus 5 days
40	Off bus 10 days
50	Off bus 20 days
60	Removal from bus for remainder of school year

The administration agrees with the concept of progressive discipline and to the extent circumstances warrant it; the administration will impose discipline in a progressive manner using the point system described above. The point system is designed to communicate to students and parents what is expected of students and to assure the cohesive and consistent application of punishment for certain acts of misconduct.

While the point system may be used to assure consistent application of discipline, each act of misconduct giving rise to a cause for disciplinary action shall be judged on its own merit, and the administration reserves the right to impose more severe disciplinary sanctions than called for by the point system in situations where there is a major or particularly serious infraction, or when a series of repeated infractions warrant a more serious disciplinary action. Further, the administration reserves the right to impose less severe disciplinary sanctions than called for as the situation warrants it. As it is impossible to anticipate all specific instances of misconduct, the administration reserves the right to impose a punishment for specific situations not addressed in the misconduct point system.

POLICY ON ALCOHOL AND DRUG ABUSE - Bus

The possession, use distribution sale purchase, being under the influence of any narcotic drug, cannabis, inhalant, hallucinogenic drug, amphetamine, intoxicant, stimulant, depressant, look-a-like drugs, designer drugs, alcoholic beverages, drug paraphernalia, or any controlled substance are not permitted at school, on campus, on school bus, or any school sponsored activity, either on or off campus. Also, while on a school bus smoking or other use of tobacco such as chewing is prohibited.

DISCIPLINARY ACTION - Bus

A student found in violation of this policy will lose riding privileges for ten (10) days. . Parents or guardian will be notified, and the student will be given due process. Furthermore, police officials will be notified. Depending on the severity of the infraction, the Administration may also recommend a full calendar year expulsion, plus any additional days left in the quarter the student would have been able to return.

The expulsion can be reduced from a full calendar year to a semester, plus the remaining time in the quarter of the infraction if the student and parents/guardian **choose** to participate in and successfully complete the following:

A forty (40) hour substance abuse program through an approved program or agency. *(Approved by the building principal.)

*Proof of successful completion of the substance abuse program must be submitted to the building principal before the student will be allowed to enroll in Unit #10 Schools.

*The cost of the assessment and all counseling will be the responsibility of the student and/or parent/guardian. The student and parent/guardian must agree upon the following condition before the student will be allowed to enroll after the expulsion has been served:

NO PARTICIPATION IN OR ATTENDANCE AT ANY EXTRA-CURRICULAR ACTIVITY FOR THE REMAINDER OF THE SCHOOL YEAR.

SCHOOL FEES

Registration, books, and supply fee is \$250. The registration fee includes: books, science, computer, student accident insurance, and the health nurse fee.

A \$15 band fee 5th - 8th is to be paid separately to Altamont Community Unit #10. A \$15 band uniform cleaning fee for 7th & 8th grade is also to be directly paid to the Altamont Community Unit #10.

A \$20 sports fee is collected for each sport if a student is participating. This is collected when the uniforms are distributed. See the Athletic Handbook for any further sports information.

Lunches are \$2.05 per meal (free and reduced meal guidelines are available at registration). Extra milk is \$.30.

5th – 8th grade students are required to wear a P.E. uniform. Uniforms will be ordered at registration and \$15 will be collected.

TUITION

Children of families with no church affiliation and children of families with other Lutheran or denominational affiliation will be accepted as students on a tuition basis as space is available.

The 2010-2011 tuition rates are as follows:

Actual Cost	\$5,290
Church grant	\$1,990
1 st child	\$3,300
2 nd child	\$2,970
3 rd child	\$2,640

A 10% discount will be given if you pay the entire amount by the first day of school.

A monthly payment plan for tuition maybe set up with the family.

A TADS Scholarship Program is available as needed. www.tuitionaid.com

A late fee of \$25 would be incurred per account if not paid by the 15th of the month. (The August payment will be due by the 1st day of school.) Special cases are subject to review by the ALIS Board of Directors. The family must approach the Board before payments are delinquent. Book fees are paid in addition to tuition.

ALIS CALENDAR 2011-2012

Tues., July 26	Registration 9:00 a.m. to 6:00 p.m.
Mon., Aug. 15	TeacherEase Training 10 – 11:30 a.m. (staff)
Tues., Aug. 16	Teacher's Institute
Wed., Aug. 17	Teacher's Institute
Thurs., Aug. 18	First Day – Full Day 8:10 – 3:15 p.m. Chapel 9:00 a.m.
Sun., Aug. 21	Opening Service/Family Fun Day 2:30 p.m. Rogier Pavilion, Vandalia
Tues. Aug. 30	6 th - 8 th Grade Orientation 6 p.m. – 7 p.m.
Tues., Aug. 30	5 th Grade & New Students Orientation 7 p.m. – 8 p.m.
Mon., Sept. 5	No School - Labor Day
Fri., Sept. 9	Civil War Fish Fry 4 – 7 p.m.
Sun., Sept. 11	Students K & 1 st Sing Bethlehem 9 a.m. with Dinner at noon
Thurs., Sept. 15	PTL Meeting 7 p.m. – Music/Multi-Purpose Room
Thurs., Sept. 22	Picture Day
Sun., Sept. 25	Fall Carnival
Wed., Sept 28	Grandparents' Day Chapel at 8:20 a.m. Immanuel Lutheran
Wed., Sept. 28	PTL Walk-a-Thon
Thurs., Sept. 29	No School -CID SID Teacher's Conf. Springfield, IL
Sun., Sept. 30	No School -CID SID Teacher's Conf. Springfield, IL
Fri., Oct. 7	No School -Teacher's Institute
Mon., Oct. 10	No School -Columbus Day
Thurs., Oct 13	Family Reading Night & PTL Book Fair
Thurs., Oct 20	PTL Meeting 7 p.m. – Music/Multi-purpose Room
Fri., Oct. 21	End of First Quarter
Wed., Oct 26	Report Cards
Thurs., Oct. 27	Early Dismissal 2:10 pm -Fall Parties 1:30 – 2:00 p.m.-Parent/Teacher Conf. 2:30 – 8 p.m.
Fri., Oct. 28	No School
Sun., Oct. 30	Reformation Rally at 7 p.m. at Immanuel Lutheran Church, ALIS students sing
Fri., Nov. 11	No School -Veterans' Day
Sun., Nov. 13	6 th , 7 th & 8 th Sing at St. Paul Lutheran, Blue Point 10 a.m.
Thurs., Nov 17	PTL Meeting 7 p.m.- Music Multi-Purpose Room
Wed., Nov. 23	Early Dismissal 2:10 p.m Thanksgiving Parties 1:30 p.m..
Thurs., Nov. 24 & 25	No School -Thanksgiving Vacation
Thurs., Dec. 22	Christmas Chapel 8:20 a.m. Christmas Parties 2:00 p.m. End of Second Quarter
Fri., Dec. 23- Jan. 2	No School -Christmas Vacation
Tues., Jan. 3, 2012	No School -Teacher's Institute
Wed., Jan. 4, 2012	Students Return
Fri., Jan. 6	2 nd Quarter Report Cards
Mon., Jan. 16	No School -Martin Luther King Jr.
Mon., Jan. 23	PTL Meeting 7 p.m.- Music/Multi-purpose Room
Feb. ?	Winter Concert TBA
Sun., Feb. 12	2 nd & 3rd Sing at Zion Lutheran Church 9:30 a.m.
Tues., Feb. 14	Valentine's Day Parties 2:15 pm
Fri., Feb. 17	Early Dismissal 11:15 a.m Teacher In-Service.
Sun., Feb. 19	PTL Dinner Auction
Mon., Feb. 20	No School -President's Day
Thurs., Feb. 23	PTL Meeting 7 p.m.
Fri., Feb. 24	No School
Sun., Mar. 4-11	National Lutheran Schools Week
Mon., March 5	No School -Casmir Pulaski Day
Fri., March 9	End of Third Quarter
Sat., Mar. 10	Parent Retreat
Sun., Mar 11	4 th & 5 th Grade Sing at Immanuel Lutheran Church 11:00 am
Thurs., March 15	PTL Meeting 7 p.m. – Music-Multi-Purpose Room
Fri., March 16	3 rd Quarter Report Cards
Mon., March 19	IOWA Testing Begins Through March 30
Fri. March 23	Early Dismissal 11:15 a.m Teacher In-Service.
Sun., April 1	Palm Sunday – Confirmation Bethlehem, St. Paul's, Zion,
Thurs., April 5	Easter Parties 2:15 p.m.
Fri., April 6	No School -Good Friday
Mon., April 9	No School – Easter Vacation
April ?	Blue & Gold Banquet TBA
Thurs., Apr 19	PTL Meeting & Elections 7 p.m. – 7 th Annual Art Fair
Sun., Apr. 22	Immanuel's Confirmation
Fri., May 4?	Musical K-4 th
Thurs., May 17	Last day of school (could be later due to snow days)
Fri., May 18	Teacher's Institute